

General Rules
CARIBBEAN MOBILITY FUND
2025

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PREAMBLE

The Caribbean Mobility Fund is a program of the Ministry of Culture (General Secretariat, Directorate of Cultural Affairs of Guadeloupe, Martinique and Directorate of Culture, Youth and Sports of French Guiana).

This program supports the mobility of artists and cultural professionals within the Caribbean region, as well as to the United States, Canada and Brazil. It addresses a genuine need in the territories and responds to significant challenges related to artistic mobility.

Beneficiaries will receive assistance to finance their mobility in the form of a travel allowance if the application is submitted by an individual, or in the form of a project grant if the application is submitted by a structure.

RULES FOR INDIVIDUAL AND ORGANIZATIONAL APPLICATIONS

For any inquiries regarding the Fund or the application procedure, please contact the following address: contact-international@culture.gouv.fr, or call 00 33 1 40 15 73 15.

1) TARGET BENEFICIARIES

Applicants eligible for this scheme may include individuals, associations, private enterprises, research organizations or local public enterprises.

In addition, applicants must be from one of the French departments of the Americas (DFA) or a member country of the Association of Caribbean States (ACS), and must have been residing and working there for at least five years; alternatively, the registered office of the applying organization must be based in one of the DFAs or a member country of the ACS, as listed below:

- French departments of the Americas (DFA): Guadeloupe; Martinique; French Guiana.
- Association of Caribbean States (ACS): Antigua and Barbuda; Bahamas; Barbados; Belize; Colombia; Costa Rica; Cuba; Dominica; El Salvador; Grenada; Guatemala; Guyana; Haiti; Honduras; Jamaica; Mexico; Nicaragua; Panama; Dominican Republic; Saint Kitts and Nevis; Saint Lucia; Saint Vincent and the Grenadines; Suriname; Trinidad and Tobago; Venezuela.

2) OBJECTIVE

This Support Fund aims to strengthen the integration of Caribbean artists and professionals into national and international cultural dynamics by supporting individual or collective initiatives through mobility grants each year - initiatives that reflect the diversity of cultures and modes of expression across all artistic disciplines. They specifically aim to:

- Facilitate the mobility of artists and cultural professionals by financially supporting travel and stays related to creation, training, exchanges, and network development (excluding those related to dissemination);
- Promote exchanges and collaborations between territories to develop lasting partnerships among cultural institutions in different regions;
- Encourage the integration and professional development of overseas artists;
- Strengthen the presence of overseas works and productions on national and international cultural stages by promoting the diversity and richness of artistic expression from the French overseas territories.

3) CRITERIA FOR REVIEWING APPLICATIONS

Submitted projects are assessed based on the following eligibility criteria:

3.1. Geographical and thematic eligibility

- Mobility projects must have a direct connection with Guadeloupe, Martinique, or French Guiana.
- Travel must take place within the Caribbean region (ACS member states and French departments of the Americas) and to Canada, the United States, or Brazil.
- Applicants must present a creation, research, or professional project on a subject or theme of their choice, within one of the following disciplines:
 - Architecture
 - Street Arts
 - Visual Arts
 - Comics
 - Cinema
 - Circus Arts
 - Tale
 - Dance
 - Debates of ideas
 - Design
 - Puppets
 - Arts and Crafts
 - Fashion
 - Museum and Heritage
 - Classical and Contemporary Music
 - Modern Music and Jazz
 - Digital Arts
 - Intangible Cultural Heritage

- Documentary
- Artistic Training
- Cultural Professions Training
- Video Games
- Books
- Photography
- Multidisciplinary Arts
- Sport and Culture
- Theatre
- Urban Planning

3.2. Selection priorities

Priority will be given to mobility grant applications related to:

- Participation in key professional events;
- Training;
- Market development;
- Participation in transnational professional networks;
- Artistic research and collaboration;
- Invitation to debates, conferences or seminars;
- Creative residency.

3.3. Environmental and societal commitments

- In line with the National Low-Carbon Strategy (SNBC), the Ministry of Culture has published the Orientation and Inspiration Guide for the Ecological Transition of Culture. The implementation of the Caribbean Mobility Fund is therefore part of this eco-responsible dynamic. Applicants are encouraged to adopt an eco-responsible approach in their project (e.g., choosing low-carbon transport options when possible, sharing travel, sustainable food choices, etc.). Applicants are encouraged to report on this approach when submitting their application.
- The Ministry of Culture is committed to gender equality, parity, and diversity, and has been awarded both the Equality and Diversity labels by AFNOR. Particular attention will therefore be paid by the selection committees to gender parity among the artists, creators, authors, and professionals selected to benefit from the Caribbean Mobility Fund.

3.4. Terms and commitments of applicants

- Applicants are free to choose the duration of their mobility.
- Mobility must take place before March 15, 2026.

- Applicants undertake to check the conditions of entry and stay in the country of destination (health, administrative, climatic) before submitting their application.
- Acceptance of the regulations is mandatory when submitting the online application: "I declare that I have read and accept the terms and conditions of the 2025 Caribbean Mobility Fund Rules."

3.5. Ineligibility of applications

The following applications will not be considered:

- Incomplete applications or those submitted after the deadline;
- Applications submitted after the project has already taken place;
- Projects that do not meet the criteria outlined in these regulations;
- Inbound mobility from Canada, the United States, or Brazil;
- Mobility projects exclusively related to the dissemination of works (e.g., performances, exhibitions, etc.);
- Applications submitted directly by the French cultural network (French Embassies, French Institutes, and Alliances Françaises);
- Applications that already receive support from FEAC (Fonds d'aide aux échanges artistiques et culturels pour l'Outre-mer), as this program may not be combined with FEAC funding.

4) APPLICATION, SELECTION AND AWARD PROCEDURES

No pre-registration is accepted. Only applications sent will be considered.

1. The application must be submitted, in French or English, via a form on the Démarches Simplifiées platform. It is accessible on the *Catalogue des démarches et subventions* page of the Ministry of Culture website dedicated to the Overseas Mobility Funds (Caribbean and Indian Ocean), which presents the schemes and implementation procedures. Applicants must create an account on the *démarches-simplifiees.fr* website to be able to log in and apply on the platform. Applications may be submitted from June 1 to July 31, 2025.
2. Once the call for projects is closed, applications are evaluated by a selection committee in each DAC/DCJS concerned, followed by a validation committee bringing together the DACs of Guadeloupe and Martinique, the DCJS of French Guiana and the Sub-Directorate for European and International Affairs (General Secretariat).

3. The results are communicated to applicants on Démarches Simplifiées no later than three months after the application deadline.
4. The relevant DAC/DCJS is responsible for providing financial support in the form of a travel allowance for individual applicants (artists or cultural professionals), or a project grant for cultural organizations or enterprises, in accordance with the terms outlined below.
5. Responsibility for all mobility arrangements lies with the individual applicant or the organization, including transportation, repatriation insurance, and visa procurement if required.

5) ALLOCATION OF TRAVEL ALLOWANCES AND PROJECT GRANTS

The grant is awarded as a travel allowance for individual applicants (artists or cultural professionals), or a project grant for cultural organizations or enterprises, and is managed by the relevant DAC/DJCS. Payment may take up to two months from the acceptance of the application.

For individual applicants:

- The travel allowance is determined based on the applicant's proposed budget (transportation, insurance, visa if required) and cannot exceed €2,200 per year. If the grant is approved, the applicant will receive a notification of award within two months.
- The grant is paid in a single installment.
- The recipient commits to submitting a mobility report within two months of completing the project. In the event the mobility does not take place, the grant must be repaid. Failure to do so will result in ineligibility for future applications.

For organizations:

- The amount awarded is based on the project's proposed budget (transportation, insurance, visa if required) and cannot exceed €8,000 per year, covering multiple individual mobilities up to €2,200 each. If the grant is approved, the organization will receive a notification of award within two months.
- The grant is paid in a single installment.
- The organization commits to submitting a mobility report within two months of completing the project. In the event the mobility does not take place or if

the actual budget is lower than projected, a partial refund may be requested. Failure to do so will result in ineligibility for future applications.

Note: Each applicant may submit only one mobility funding request per year (per budget cycle).

6) DOCUMENTS TO BE ATTACHED TO THE APPLICATION ON THE DÉMARCHES SIMPLIFIÉES PLATFORM

Required documents for all applications:

- Bank account details (RIB);
- Project budget;
- CV(s) of the involved artist(s) or cultural professional(s);
- Valid passport(s) of the involved artist(s) or cultural professional(s);
- Letter of invitation from an organization, or proof of commitment to an event, or confirmation of a residency hosting;
- Description of the mobility project (dates of mobility and means of transport used).

For individuals:

- Portfolio or explanatory note on the artistic, professional, or research work.

For organizations:

- Presentation of the organization and its history;
- Project proposal outlining the intent and funding request.

Specifically for associations:

- Power of attorney of the representative, if applicable;
- Association's budget (template available for download in the application form);
- Human resources as of December 31 of the previous year (template available for download in the application form);
- Latest approved financial statement or audited annual accounts;
- Declaration of any aid received over the past three fiscal years under European state aid regulations, if applicable (template available for download in the application form).