



**SPONSORSHIP AGREEMENT**  
**for the restoration of the stained-glass window Bay 140**  
**of Notre-Dame de Chartres Cathedral**

between:

the **French State**, Ministry of Culture and Communication,  
represented by the Prefect of the Region Centre-Val de Loire,  
hereinafter referred to as the "State"

and

the association **American Friends of Chartres**  
located at: 4005 Wisconsin Avenue, NW  
P. O. Box 5921  
Washington, DC 20016 USA  
represented by its President, Mrs. Dominique Lallement  
hereinafter referred to as the "Sponsor"

the association **Chartres, Sanctuaire du Monde**  
located at: 16, Cloître Notre Dame  
28000-Chartres France  
represented by its President, Mrs. Servane de Layre-Mathéus,  
hereinafter referred to as the "Associate-Sponsor"

**Preamble:**

Notre-Dame de Chartres, classified as historical monument in a list dated 1862 and registered as a World Heritage Site by UNESCO in 1979, is one of the most prominent masterpieces of Gothic art, in its architecture, decor and its exceptional set of medieval stained glass.

The State, as the owner of Notre-Dame de Chartres cathedral, ensures the maintenance and conservation of the building through multi-year programs. Under a 2007-2013 Contract for Projects between the State and the Region, and European institutions through the European Regional Development Fund (ERDF), and with the help of the Region Centre-Val de Loire, a program of restoration and enhancement of the interior of the Monument was commenced in 2009.

In 2014, the State started another program], which will take 30 months to complete. This program

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covers the central part of the nave and includes the restoration of 14 stained-glass windows, registered as bays 129-142 in the Corpus Vitrearum [inventory].

*American Friends of Chartres* (the Sponsor) cooperates with *Chartres, Sanctuaire du Monde* (the Associate Sponsor), under a Friendship Agreement signed October 20, 2012 (hereinafter referred to as the "Friendship Agreement"). This agreement defines the collaboration and mutual support for the preservation of the cathedral Notre-Dame de Chartres,...

*American Friends of Chartres* (the Sponsor), a non-profit organization incorporated under Section 501 (c) (3) of the Tax Code of the United States, was created in 2005. Its objectives are to raise awareness in the United States of the cultural and artistic influence of the cathedral Notre-Dame de Chartres; to raise funds for the conservation/restoration of its stained glass windows and sculptures; and to support educational and cultural exchanges on the art of stained glass and glass-making, thereby strengthening cultural ties between the American and French communities.

*Chartres, Sanctuaire du Monde* (the Associate Sponsor), a non-profit association of public interest, governed by the law of 1901, was created in 1992 to contribute to the preservation and vibrancy of the Notre-Dame de Chartres, and to encourage and promote all individual and collective initiatives likely to pursue similar goals. The association has the specific objective of raising funds in order to support the action of the State to the benefit of the cathedral. It extends its outreach activities at the international level, especially in the United States under the Friendship Agreement with *American Friends of Chartres*, mentioned above.

The following has been agreed.

#### **ARTICLE 1 - PURPOSE**

The restoration of the Bay listed in Corpus Vitrearum as number 140, is part of the restoration program of the interior of the nave of the Cathedral Notre-Dame de Chartres undertaken by the State. In response to a proposal by *Chartres, Sanctuaire du Monde* (the Associate Sponsor) and in agreement with the administrative services of the French State, *American Friends of Chartres* (the Sponsor) has opted to be a sponsor for the restoration of Bay 140 by providing a contribution of 1730,000 euros.

The so-called Bakers' Window, in honor of the donor corporation from 1205, comprises two lancets, dedicated to St James the Major and St. Peter, topped with a rose window representing the Christ enthroned.


#### **ARTICLE 2 - EXECUTION OF WORKS**

The project management for the [restoration] works is carried out by the State, Regional Directorate of Cultural Affairs-Centre-Val de Loire, and the project manager is entrusted to the chief architect of historical monuments for the relevant territorial jurisdiction.

Public procurement rules apply. The contracts for works and services are signed by the Regional Prefect.

#### **ARTICLE 3 - TIMETABLE OF WORK**

The restoration of Bay 140 is integrated into a comprehensive conservation program for the central part of the nave whose schedule of work is planned for a period of thirty months starting in June 2014.

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## ARTICLE 4 - FUNDING AND OBLIGATIONS

4-1. The total restoration cost of Bay 140 is estimated at € 207,598.21, in accordance with the contracts established after competitive bidding by the project management in December 2013.

This amount includes all lots, including construction site facilities and equipment for the removal and installation of windows, VAT and contingencies.

4-2. The Sponsor agrees to provide financial support for this project in an amount of €173,000.00 (one hundred seventy three thousand euros) net of taxes and project management fees, in accordance with the itemization of work and detailed estimates presented in the Annex. The State will pay for the amount of the VAT (20%) and for the project management fees (9.01%), in an estimated amount of €34,598.21, which shall not be included in AFC's account.

4-3. The funds raised by the Sponsor will be initially transferred to the account of the Associate-Sponsor. Thereafter, the Associate Sponsor will transfer the funds to the State, in accordance with the procedure established in the Friendship Agreement, and upon the presentation of a transfer notification to be issued by the State after the signature of the Sponsorship Agreement and upon the completion of the restoration of Bay 140. The transfer of the Sponsor's funds by the Associate Sponsor will be made in the form of a check labeled to the Treasurer of the Regional Directorate of Cultural Affairs-Centre-Val de Loire of Loire (DRAC), 6 rue de la Manufacture 45043 Orléans Cedex.

This payment will be credited to the budget allocated to the prefect of the Region Centre-Val de Loire under the fiscal program 175 for Cultural Heritage.

4-4. Upon the closing of the project accounts, the Regional Directorate of Cultural Affairs will send a summary statement with all itemized expenditures for the restoration of Bay 140 to the Sponsor and Associate Sponsor.

## ARTICLE 5 - COMMUNICATION AND PROMOTION

The State pledges to mention the sponsorship of *American Friends of Chartres*, headquartered in Washington DC, USA, in partnership with *Chartres, Sanctuaire du Monde*, headquartered in Chartres, France, in all of its public communications related to this project.

The Sponsor and the Associate Sponsor are allowed to communicate with the media on this sponsorship and will keep the DRAC so informed.

Pending final decision by the Metropolitan Museum of Art in New York (USA), an exhibition of the restored stained-glass windows of Bay 140 is being considered for 2016 for its presentation to the American public and donors.

The company KANARI MOVIES is planning to make a film on the restoration and enhancement of the interior of Chartres Cathedral, with emphasis on the restoration of the stained glass.

It is the responsibility of the Sponsor and Associate Sponsor to negotiate the rights to use images to promote their sponsorship directly with the production company.

## ARTICLE 6 - DURATION OF THE CONVENTION

This Agreement will become effective on the date of signature by all three parties – the State, the Sponsor and the Associate Sponsor. It will expire when the project management has received such €173,000 from the Sponsor through the Associate Sponsor per the transfer procedures agreed to

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in the Friendship Agreement, or on a different date agreed to by the parties.

#### ARTICLE 7 - TERMINATION

In the event of non-performance by any of the three parties, the provisions of this Agreement will be automatically canceled after formal notification sent by any party by registered letter.

In case of non- or partial completion of the project by the State, in its capacity for project management of Bay 140, it may propose to the Sponsor and Associate Sponsor an alternative project or to return the full amount of funds transferred.

#### ARTICLE 8 – RESOLUTION OF DISPUTES

This Agreement is subject to all the provisions of French law. All disputes relating to the interpretation or enforcement of this agreement which would fail to be resolved amicably will fall within the administrative court of Orleans after the exhaustion of amicable settlement.

Signed in Chartres, le 16 avril 2015  
in three originals in French and in English

For *American Friends of Chartres*  
Dominique Lallement, President



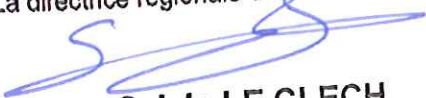
For Chartres, Sanctuaire du Monde  
Servane de Layre Matheus, President



For the State,

, Prefect

Pour le préfet de région et par délégation.  
La directrice régionale des affaires culturelles



**Sylvie LE CLECH**

**Annex to the Sponsorship Agreement for the Restoration of Bay 140  
of Chartres Cathedral**

Detailed estimate of the cost of the project

Net amount in the proposals selected in December 2013 (in Euros):

Lot Stained glass :	67,322.40
Lot Masonry :	11,453.53
Lot Locksmith :	33,452.81
Lot Protection Glass :	36,009.50
Scaffoldings :	16,620.93 (outdoor only average per Bay)

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subtotal =	165,059.17 (December 2013 value)
Contingencies : 4.81%	7,940.83 (rounded)

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Total: 173 € 000.00 charged to the Sponsor

Amount of fees for project management : 9.01% payable by the State (project management)

Value added tax (VAT) : 20.0 % payable by the State

Done at Chartres, April 16, 2015

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